

ALLEN PARISH TEACHER TEXTING THROUGH MOBILE

(1) Use URL – <https://pcc.allen.k12.la.us/mobile>

You will get a Login Screen that looks like this:

The screenshot shows a mobile browser window with the address bar containing 'pcc.allen.k12.la.us/mobile/'. The page content is a login form titled 'JCampus'. It features three input fields: 'User Name', 'Password', and a language dropdown menu currently set to 'English'. Below these fields is a 'Login' button. At the bottom of the form, the date and time '03.24.20 10:00' are displayed, along with the 'EDgear' logo and the tagline 'Software Drives Education'.

(2) Login using your **regular JCampus Login**

(3) You will then get a screen that looks like this:



(4) Click on **INITIATE MESSAGE:**

(5) **You will then get a list of the Courses you teach each period.**

Hello Lacey

Select Group

KINDER HIGH SCHOOL

<input type="checkbox"/>	ALGEBRA I Pd: 01 11551
<input type="checkbox"/>	ADVANCED MATH Pd: 02 11521
<input type="checkbox"/>	ALGEBRA III: DE Pd: 03 004141
<input type="checkbox"/>	PROBABILITY AND Pd: 03 004198
<input type="checkbox"/>	ADVANCED MATH Pd: 04 10441
<input type="checkbox"/>	ALGEBRA I Pd: 06 115611
<input type="checkbox"/>	ALGEBRA I A Pd: 06 004173
<input type="checkbox"/>	ALGEBRA I Pd: 07 004016
<input type="checkbox"/>	ALGEBRA I A Pd: 07 004028
<input type="checkbox"/>	ALGEBRA I A Pd: 07 004172
<input type="checkbox"/>	CONFERENCE/PLANN Pd: 09 004197

Select Individual Students

Send to Multiple Groups

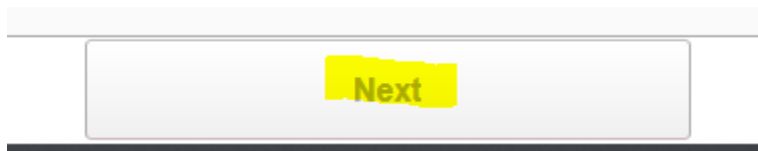
(6) Put a **check mark** in the **box adjacent to the class you want to select!**

(7) Also Click on the **Box at the Bottom** of the page that says
“SELECT INDIVIDUAL STUDENTS”

(8) You will then get a **list of your student enrolled in that Course**. You can
then **select individual students or the entire class** to send a message
to by **clicking the box in front of the student(s)**.

<< Menu		Hello Lacey
< Back		Select Individual Students
<input type="checkbox"/> SIDNO	Name	
<input type="checkbox"/> 6159928	[REDACTED]	
<input type="checkbox"/> 9039939	[REDACTED]	

(9) You will then go down to the **BOTTOM of the page** and click on the box
that says **NEXT**



- (10) You will then get a textbox that you can **type a message that will be sent to the Parent(s) of the Student and the Student if the student's cell number is in the system.** The message should include what the students are to accomplish!

800 Char Limit

Enter Message

Preview Send

- (11) You then click on **SEND** to send the **Text Message** to the **Parents/Students.**