

Testing Season Related Topics

1. Remind Special Ed IEP person to please perform accommodations import from eSER.
 - a. https://wiki.edgear.net/wiki/w/index.php?title=Accommodations_Import
2. Best place to get Special Ed Accommodations?
 - a. Testing List
 - b. Set for Site, grade level.
 - c. Set for "Detail", "Sped Only".
 - d. Click "Accommodations", then select SPED settings.

Setup-03.01.2024

Year: 2324

Display the SSN

District: 001

School: 001

Grade: 06,07,08

Sex:

Ethnic:

Programs:

Courses:

Special Codes:

Custom Codes:

Use SIS for School?

Show Only Courses With Final Weight

Order To List: Alpha Order

As Of Date: Mar 22, 2024

Active Only

Homeroom:

Counselor:

Show Multi-Ethnic As M

Show Detail

Sped: All Sped Only Non Sped

504: All 504 Only Non 504

LEP: All LEP Only Non LEP

Column: Student Name,SIDNO,SA...

Print Break on: None

Accommodations

OK

Accommodations Selection

SPED Classroom Accommodations:

SPED Testing Accommodations: 0101,0102,0103

504 Classroom Accommodations:

504 Testing Accommodations:

PNP Accommodations:

LEP Classroom Accommodations:

LEP Testing Accommodations:

Show Sped Classroom Accommodations

Show Sped Testing Accommodations

Show 504 Classroom Accommodations

Show 504 Testing Accommodations

Show PNP Accommodations

Show LEP Classroom Accommodations

Show LEP Testing Accommodations

OK

3. 504 Accommodations: Great Mystery of Life:: What goes to Edlink?

504 accommodations codes mapped to state transmission.

Large Print:

D13 acomm_large print = "C" for classroom;

IA14, IB13, IC13, ID12, IOA12, IOB12, IOC12, IOC13, IOD12, IPA12, IPB12, IPC12, IPC13, IPD12 =

acomm_large_print = "B" for both classroom and testing;

Extended Time:

E01, H02, H09 = accom_extended_time = "C" for classroom;

IA34, IB33, IC37, ID32, IOA34, IOB34, IOC34, IOD34, IOE34, IPA34, IPB34, IPC34, IPD34 =

accomm_extended_time = "B" for both classroom and testing;

Answers Recorded:

IA32, IB31, IC35, ID28, IOA30, IOB30, IOC30, IOD30, IPA30, IPB30, IPC30, IPD30 = acomm_answers_recorded =

"B" for both classroom and testing;

Transfer Answers:

IA33, IB32, IC36, ID29, IOA31, IOB31, IOC31, IOD31, IPA31, IPB31, IPC31, IPD31, = acomm_transfer_answers =

"B" for both classroom and testing;

Individual Testing:

H28 = acomm_indvual_testing = "C" for classroom;

IA36,IPA36,IOA36,IB35,IPB36,IOB36,IPC36,IOC36,IPD36,IOD36,IC39,ID34 = acomm_individual_testing =

"B" for both classroom and testing;

Small Group:

H27 = acomm_small_group = "C" for classroom;

IA37, IB36, IC40, ID35, IOA37, IOB37, IOC37, IOD37, IOE37, IPA37, IPB37, IPC37, IPD37 = acomm_small_group

= "B" for both classroom and testing;

Read Aloud Content Areas:

H15 = acomm_read_ela = "C" for classroom;

IA03, IA04, IC01, IC02, IOB01, IOE01, IOE02, IPB01 = acomm_read_ela = "B" for both classroom and testing;

IA01, IA02, IC01, IC02, ID01, IOA01, IOD01, IOE01, IOE02, IPA01 =acomm_read_math = "B" for both classroom and testing;

IB01, IB02, IB03, ID01, IOD01, IOE01, IOE02, IPD01 = acomm_read_science = "B" for both classroom and testing;

ID01, IOC01, IOD01, IOE01, IOE02, IPC01 = acomm_read_social studies = "B" for both classroom and testing;

4. Best way to check for 504 plan date compliance? Check NEXT EVAL and NEXT IAP dates.
 - a. Go to 504 Student List. Set for site, grade level.
 - b. Select columns related to Eval and IAP dates.

Setup-03.18.2024

Year : 2324

District : 001

School : 005

Grade :

Counselor :

Team :

Disabilities :

Accommodations :

Column : Next Eval, IAP Review, Next IAP

Custom Codes :

504 Status : All Active Exited

Special Ed : All Sped Only Non Sped

LEP : All LEP Only Non LEP

Show Non-Gifted/Talented Only

Show : SSN State ID Num

Active Only

As Of Date : Mar 22, 2024

Print Break on School

Show Remote Scheduled Only

Show Detail

Use SIS School

Show TRA 9th Grade Students as T9

Reports :

OK

- c. When data comes up, sort listing on NEXT EVAL to make sure nothing is out of date for past or near future.
- d. Sort listing on NEXT IAP to make sure nothing is out of date for past or near future.

5. Best way to get 504 Accommodations? Use Testing List
 - a. On Testing List Setup, configure for "Detail", "504 Only"
 - b. On "Accommodations", select 504 Testing, then desired Accommodations.

Setup-03.01.2024

Year: 2324
 Display the SSN

District: 001
School: 001
Grade: 06,07,08
Sex:
Ethnic:
Programs:
Courses:
Special Codes:
Custom Codes:

Use SIS for School?
 Show Only Courses With Final Weight

Order To List: Alpha Order
As Of Date: Mar 22, 2024
 Active Only

Homeroom:
Counselor:

Show Multi-Ethnic As M
 Show Detail

Sped: All Sped Only Non Sped
504: All 504 Only Non 504
LEP: All LEP Only Non LEP

Column: Student Name,SIDNO,SA...
Print Break on: None

Accommodations
OK

Accommodations Selection

SPED Classroom Accommodations :
SPED Testing Accommodations :
504 Classroom Accommodations :
504 Testing Accommodations : D12g,IPB20
PNP Accommodations :
LEP Classroom Accommodations :
LEP Testing Accommodations :

Show Sped Classroom Accommodations
 Show Sped Testing Accommodations
 Show 504 Classroom Accommodations
 Show 504 Testing Accommodations
 Show PNP Accommodations
 Show LEP Classroom Accommodations
 Show LEP Testing Accommodations

OK

- 6. Best way to get ESL (LEP) students?
 - a. Go to English Proficiency Report. "Blank" out the US Entry Date fields.
 - b. Check box at bottom for "Limited".

Setup-10.30.23

Year : 2324
District : 001
School : 015,700
Grade :
Special Codes :
Custom Codes :
Program :
Clubs :
Sports :
Team :

US Entry Date
From Date :
To Date :

As Of Date : Mar 22 2024

Special Ed : All Sped Only Non Sped
504 : All 504 Only Non 504
 Show Detailed Accommodations
 Print Comments
 Show Remote Scheduled Only

Column :
Reports :

Note
Select either List If: 'There is an Entry Date' or Do Not List If: 'There is no Entry Date' for records that have an Entry Date.

List If
 There is an Entry Date
 There is a Funding Code
 There is an English Proficient Code
 English Proficient Code is LIMITED
 Include Inactive Students
 Students Coded LEP in Last 2 Years
 First Language Is Not English
 LEP Exit Date is within the current year

Do Not List If
 Country of Birth is US or Blank
 Country of Origin is US or Blank
 Language Code is English or Blank
 Fully English Proficient
 There is no Entry Date

The screenshot shows the 'Setup-10.30.23' window. A red box highlights the 'US Entry Date' section, with a red arrow pointing to it from a callout box that says 'Set to "blank".'. Another blue callout box points to the 'Show Detailed Accommodations' checkbox, containing the text 'To add in Accommodations, click here.'. At the bottom, a red box highlights the 'English Proficient Code is LIMITED' checkbox in the 'List If' section.

7. Best way to get ESL (LEP) accommodations?

- a. Use report above with option "Show Detailed Accommodations" **OR**
- b. Use Testing List with LEP options for "LEP Only" and on Accommodations, set for "LEP Testing" with desired accommodations.

The image shows two overlapping software windows. The left window, titled "Setup-03.01.2024", contains various input fields and checkboxes. The "Show Detail" checkbox is checked and highlighted with a red box. Below it, the "LEP" section has "LEP Only" selected with a radio button, also highlighted in red. At the bottom, the "Accommodations" button is highlighted in red. The right window, titled "Accommodations Selection", lists various accommodation categories. The "LEP Testing Accommodations" field is set to "03,04" and highlighted in blue. Below it, the "Show LEP Testing Accommodations" checkbox is checked and highlighted in blue. A blue arrow points from the "LEP Only" option in the left window to the "Accommodations Selection" window.

Setup-03.01.2024

Year: 2324

Display the SSN

District: 001

School: 008

Grade: 06,07,08

Sex:

Ethnic:

Programs:

Courses:

Special Codes:

Custom Codes:

Use SIS for School?

Show Only Courses With Final Weight

Order To List: Alpha Order

As Of Date: Mar 22, 2024

Active Only

Homeroom:

Counselor:

Show Multi-Ethnic As M

Show Detail

Sped: All Sped Only Non Sped

504: All 504 Only Non 504

LEP: All LEP Only Non LEP

Column: Student Name,SIDNO,SA...

Print Break on: None

Accommodations

OK

Accommodations Selection

SPED Classroom Accommodations:

SPED Testing Accommodations:

504 Classroom Accommodations:

504 Testing Accommodations:

PNP Accommodations:

LEP Classroom Accommodations:

LEP Testing Accommodations: 03,04

Show Sped Classroom Accommodations

Show Sped Testing Accommodations

Show 504 Classroom Accommodations

Show 504 Testing Accommodations

Show PNP Accommodations

Show LEP Classroom Accommodations

Show LEP Testing Accommodations

OK

8. Fastest way to get counts / lists of 504 / Special Ed / ESL (LEP) students?
 - a. MFP/Ethnic/Gender: Check “504” and “Special Ed” tabs. ESL: Filter for LEP.
 - i. Gifted / Talented are exceptionality codes 27 and 32 if sorting a sped list of students.
 - b. Alpha Recruiter List: Check for “504” or “Special Ed Only” or “LEP Only” settings.
 - i. Special Ed “Exceptionality” filter exists here as well.

Rollover Reminder:

Sometimes systems will do a secondary rollover to update students in 2425, particularly for newly enrolled students.

1. On Create New Year Student Master, use the same settings as your first roll.
2. Click UNDO. Say “No” to do you want to keep students who have leave codes.
3. This will clear students out of 2425.
4. Check MFP for 2524 and see if there are any “outlaw” situations that did not get clear.
5. If you use NEXT SCHOOL, check the feeder students to make sure all have “NEXT SCHOOL”.
6. With same settings checked as original, run again.
7. Check mfp after rollover to make sure there are no 2425 outlaw situations.

Initial Steps for Setting up a Summer School

1. Sponsor site: Create a 2424 session.
 - a. In current year sponsor, click ACTION, then COPY FROM CURRENT YEAR TO NEXT YEAR
 - b. When year selection comes up, click in the new year cell and manually type in “2424”.
 - c. This will copy 2324 sites to 2424 year and have a 2424 year as a selection on all reports.
 - d. For summer 2424 sites, edit the grading period, grade level configuration of summer site.
 - i. Usually summer only has 1 grading period.
2. Calendar Editor: Copy site header information to 2424
 - a. In current year Calendar Editor, click ACTION, then “COPY FROM CURRENT YEAR to NEXT YEAR”.
 - b. Set year to as 2424.
 - c. Copy top “10” records only for summer sites.
 - d. Adjust start / end dates, times for the summer sites in 2424 calendar editor.
3. Master Schedule: If you had 2323 master schedules, you can copy them to 2424 to make things easy.
 - a. Go to Create New Year Master Schedule, then select 2323 to 2424 for selected sites.
4. Students: There are a number of ways to get students to 2424:
 - a. SBLC code: Use Obtain Feeder to roll these students by SBLC code.
 - b. Classic reenroll: Use regular ol’ student master reenroll to get students to 2424
 - c. Create New Year Student Master: Assign Custom codes to students and use the custom code selector to get students to 2424.