How to Fix Wrong Grade Type in Classroom (Gradebook)

If the assignments in your gradebook have the wrong grade type, the steps below will show how to realign the assignments to the correct grade type.

- 1. Open the section with wrong grade types in Classroom (Gradebook).
- 2. Click the "Assignments" icon in menu bar.
- 3. Click "Syllabus".



- 4. Select all assignments with wrong "Grade Post Type"
 - a. In example below, "Grade Post Type" should be "OSNU Scale", but is incorrectly set to "State Standard".

Assig	ssignment Syllabus								
	V	Assignment	Category	Grade Post Type	Maxi Points	Bonus Points	Weight	Date Taught From	Da Tai
1		Bellringer 2	Minor Assessments 1,3	STATE STANDARD	100	0	40	2022-09-09	2022
2		Bellringer 1	Minor Assessments 1,3	STATE STANDARD	100	0	40	2022-08-26	2022
3		Notes	Participation 1,3	STATE STANDARD	100	0	10	2022-08-16	2022
4		About Me	Minor Assessments 1,3	STATE STANDARD	100	0	40	2022-08-09	2022

 At bottom right, click the "Adjust Scale" button, then select "Adjust Scale" again.

Adjust Scale		×					
Please choose the appropriat click 'Adjust Scale'. All selec updated with the chosen Grad assignment grades will be red Grade Post Type.	ow and then ill be ne selected						
WARNING: Changing from ar require assignment grades to numeric value exists.	WARNING: Changing from an alpha to a numeric scale will require assignment grades to be re-entered because no numeric value exists.						
Grade Post Type :	OSNU SCALE	*					
Adjust Scale							
4			<u> </u>				
Edit	Delete	Print	Adjust Scale				

- 6. A "Contacting Server" message will be displayed for a short time while adjustments are made and assignments are updated.
- 7. When done, you will be returned to the syllabus, but the assignments will now have the correct **Grade Post Type.**
 - a. All student assignment grades will be adjusted to match.

Assig	Assignment Syllabus							\times	
		Assignment	Category	Grade Post Type	Maxi Points	Bonus Points	Weight	Date Taught From	Da Tai
1		Bellringer 2	Minor Assessments 1,3	OSNU SCALE	100	0	40	2022-09-09	2022
2		Bellringer 1	Minor Assessments 1,3	OSNU SCALE 🛛 😪	100	0	40	2022-08-26	2022
3		Notes	Participation 1,3	OSNU SCALE 🛛 😒	100	0	10	2022-08-16	2022
4		About Me	Minor Assessments 1,3	OSNU SCALE 📀	100	0	40	2022-08-09	2022

- 8. Close the syllabus by clicking the little "**x**" in the upper right.
- 9. Repeat for any sections with the wrong Grade Post Type.