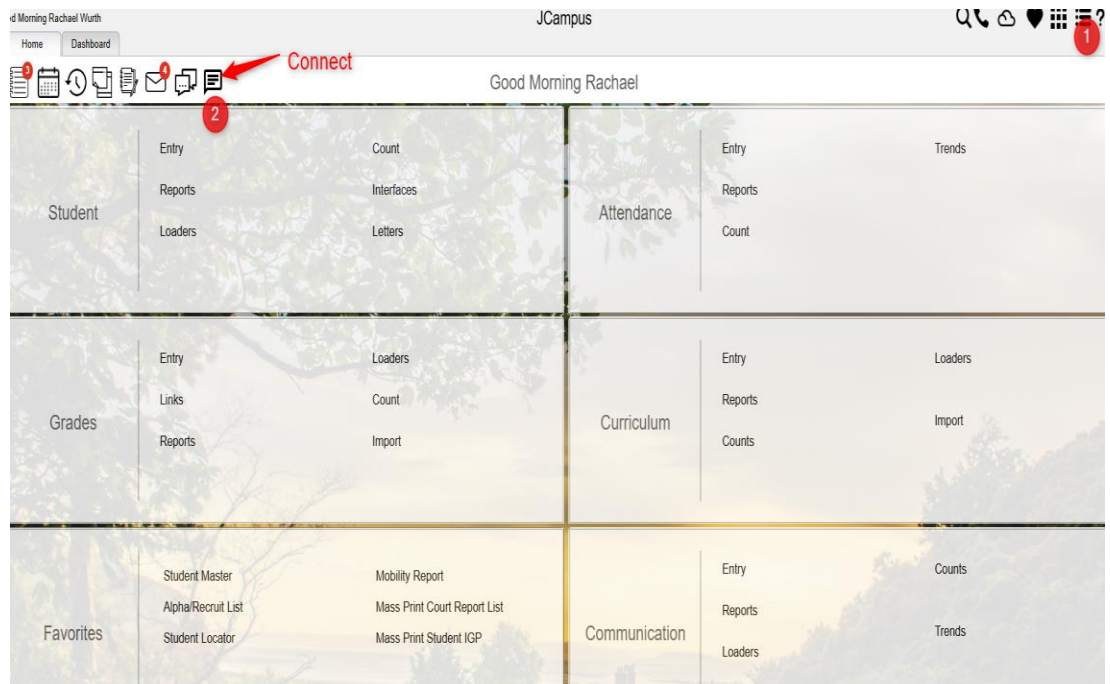# JCampus

Student Information System

JCampus Connect Guide

714 Ashley Ridge Loop

Shreveport, Louisiana 71106

(318) 868-8000

**(800) 509-7070**

support@edgear.com
www.edgear.com

1. **Connect Two-Way Messaging**

a. Connect can be accessed within JCampus main (new view of JCampus) which can be toggled on the top right via the "waffle" and "hamburger" buttons.

b. Clicking the Connect button shows historical Connect conversations with the latest conversation thread at the top (chronological order.) To create messages using Connect, click the top right icon to generate a "create new message".

c. After clicking the "create new message" button, you will be able to select pre-filtered groups of students, lists of staff members at their site, or list of individual students that exist in their current roster or club/team/sport that they are associated with.
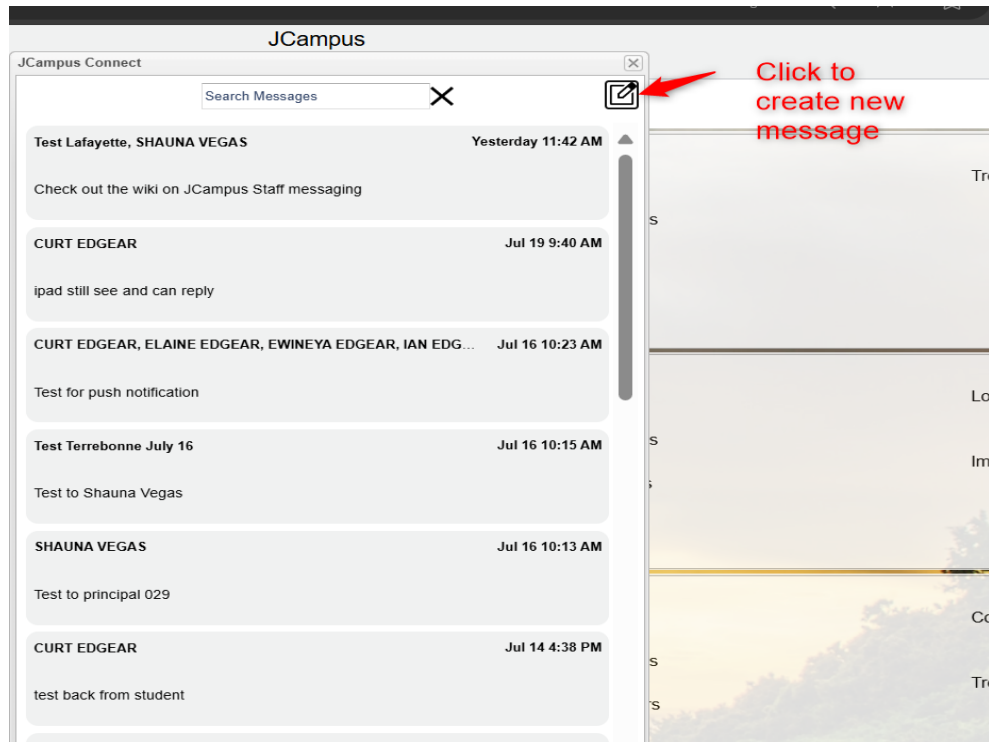
Select Message Recipients

1. Groups   **2. Staff**   **3. Students**

INTENSIVE ALGEB Pd: 01	ALGEBRA I Pd: 02
MATH 8 Pd: 03	ALGEBRA I Pd: 04
INTENSIVE ALGEB Pd: 04	MATH 8 ATTD Pd: 07
Fishing	Sponsor
Baker Band	East Fel Demo
Martial Billeaud Test	Math Department
Math Tutoring - Algebra 1	Test Lafayette

Selected: None

Response Type : Can Reply: All, Student Vi...

4. Manage Groups   Start
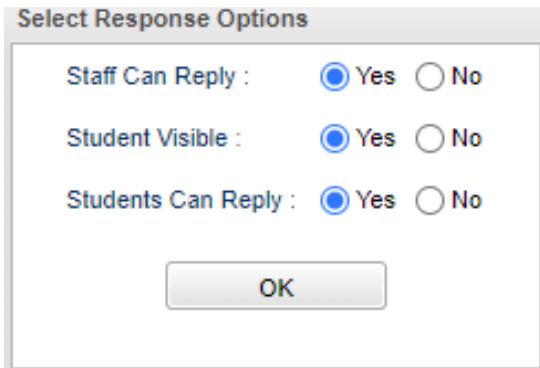
1. **Groups:** ability to select a premade group or custom group.
2. **Staff:** ability to select individual staff members
3. **Students:** ability to select individual students
4. **Manage Groups:** Shows list of premade and custom groups that can be viewed and potentially modified.

2. Selecting Response Types

    a. After selecting a group or individual to send a Connect message, users will need to select the response type at the bottom of the Connect selection box.
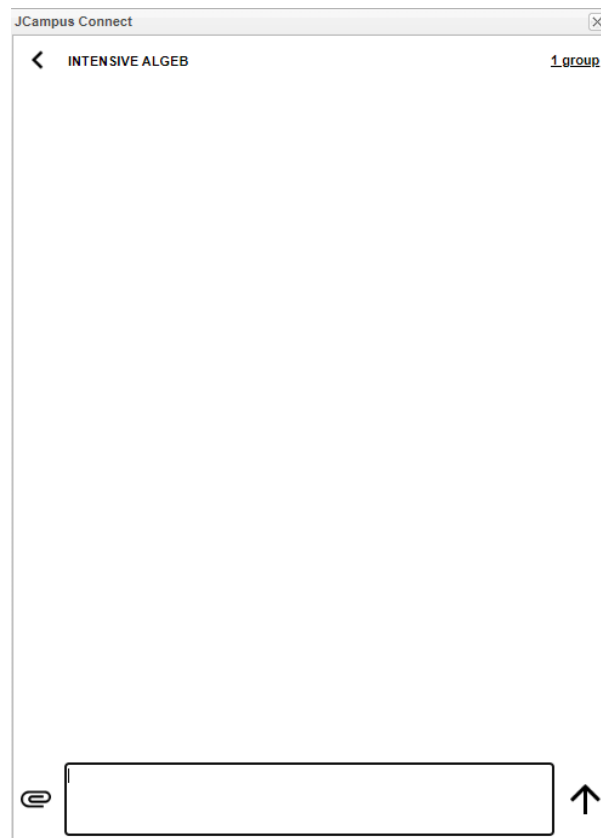

Staff Can Reply: Toggles if the message will allow two-way correspondence with staff members

Student Visible: Toggles if students receiving a message will be able to see recipients or if the message will be a "blind carbon copy" to the recipient students.

Students Can Reply: Toggles if the message will allow two-way correspondence with students

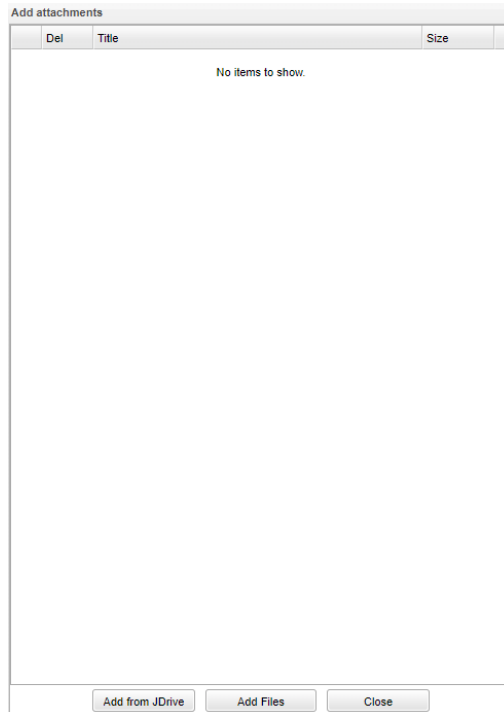   b. After selecting the Response type, a message box will pop up with the select individual or group recipient:

*Attachments can only be added from JCampus Main.

c. **The paperclip will allow users to add attachments to messages directly from their device or from Jdrive.**

Del	Title	Size
	No items to show.	

Add attachments

Add from JDrive   Add Files   Close

d. **Click on the top right underlined text will display all individuals that are part of the Connect message thread.**

Chat Users

User Type	First Name	Last Name	Group	Block
Student	ROBERT	ALIMIA	INTENSIVE ALGEB	☐
Student	CATHERINE	BAILEY	INTENSIVE ALGEB	☐
Student	SHERRI	BERGERON	INTENSIVE ALGEB	☐
Student	JEFF	BRUCE	INTENSIVE ALGEB	☐
Student	DARRYL	BURLING	INTENSIVE ALGEB	☐
Student	CHRIS	CABALLERO AM...	INTENSIVE ALGEB	☐
Student	JASON	CALAZADA	INTENSIVE ALGEB	☐
Student	DARRYL	CARAIG	INTENSIVE ALGEB	☐
Student	DAVID	CHARPENTIER	INTENSIVE ALGEB	☐
Student	DARRYL	CREPPEL	INTENSIVE ALGEB	☐
Student	RACHAEL	DIAMOND	INTENSIVE ALGEB	☐
Student	MIKE	DUSANG	INTENSIVE ALGEB	☐
Student	SHERRI	ENCALADE	INTENSIVE ALGEB	☐
Student	SHERRI	FRILOUX	INTENSIVE ALGEB	☐
Student	DARRYL	HUIZAR	INTENSIVE ALGEB	☐
Student	SHAUNA	LEBLANC	INTENSIVE ALGEB	☐
Student	JOHN	MADERE	INTENSIVE ALGEB	☐
Student	ROBERT	MALDONADO	INTENSIVE ALGEB	☐
Student	DARRYL	MAY	INTENSIVE ALGEB	☐
Student	RACHAEL	MENDOZA	INTENSIVE ALGEB	☐
Student	CHRIS	MUNOZ	INTENSIVE ALGEB	☐
Student	JEFF	NILES	INTENSIVE ALGEB	☐
Student	REBECCA	OLIVA	INTENSIVE ALGEB	☐
Student	CHRIS	OLIVAS	INTENSIVE ALGEB	☐
Student	JEFF	PERRIN	INTENSIVE ALGEB	☐
Student	CATHERINE	RAMIREZ-MEJIA	INTENSIVE ALGEB	☐
Student	JOHN	RICHARD	INTENSIVE ALGEB	☐

Response Type : Can Reply: All, Student Vi...

Close

3. Group Building / Rostering

a. JCampus Connect auto rosters sections of students as the available list of groups to be messaged immediately by a teacher. These are locked groups based on rosters inside JCampus.

Edit	Group Name	Group Members	Inactive
	INTENSIVE ALGEB	34	☐
	ALGEBRA I	45	☐
	MATH 8	34	☐
	ALGEBRA I	45	☐
	INTENSIVE ALGEB	34	☐
	MATH 8 ATTD	34	☐

b. **For Sponsors/Coaches** - Automatic group building and rostering is through sponsorship designation for clubs, teams, sports. These are locked groups based on the relationship of the staff member as a sponsor and the designation of students belonging to a specific club, sport or team.

Check out our guides in the JCampus Wiki help page:

i. [Sport Code Fastloader](#)
ii. [Clubs & Sports Manager](#)
iii. [Club Code Fast Loader](#)

c. **Custom Groups** - District Staff/Teachers/Sponsors/Coaches can create custom groups based on staff and student access within JCampus. This is available by clicking:

Manage Groups > New Group > Group Name

4. **Mass Notifications (one-way) push notifications**

a. Connect push notifications are exponentially faster than mass notifications through traditional JCall.

b. Connect push notifications will take priority to get messages out as quickly as possible. Parents that do not have the JCampus Student App will receive text messages, same as before.

c. Connect mass push notifications are targeted using the same JCall filters available now.

d. Mass notifications in the future will prioritize Connect push notifications, then SMS/MMS, then traditional hierarchy of JCall alerts.