

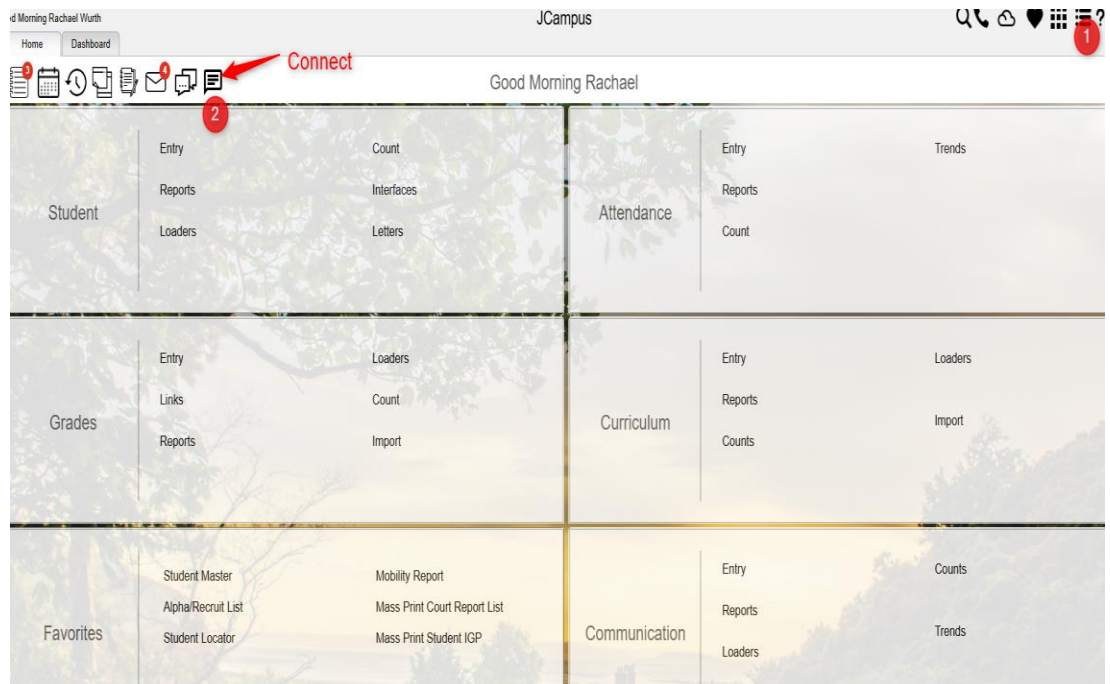


## **JCampus Connect Guide**

**714 Ashley Ridge Loop**  
**Shreveport, Louisiana 71106**  
**(318) 868-8000**  
**(800) 509-7070**  
**[support@edgear.com](mailto:support@edgear.com)**  
**[www.edgear.com](http://www.edgear.com)**

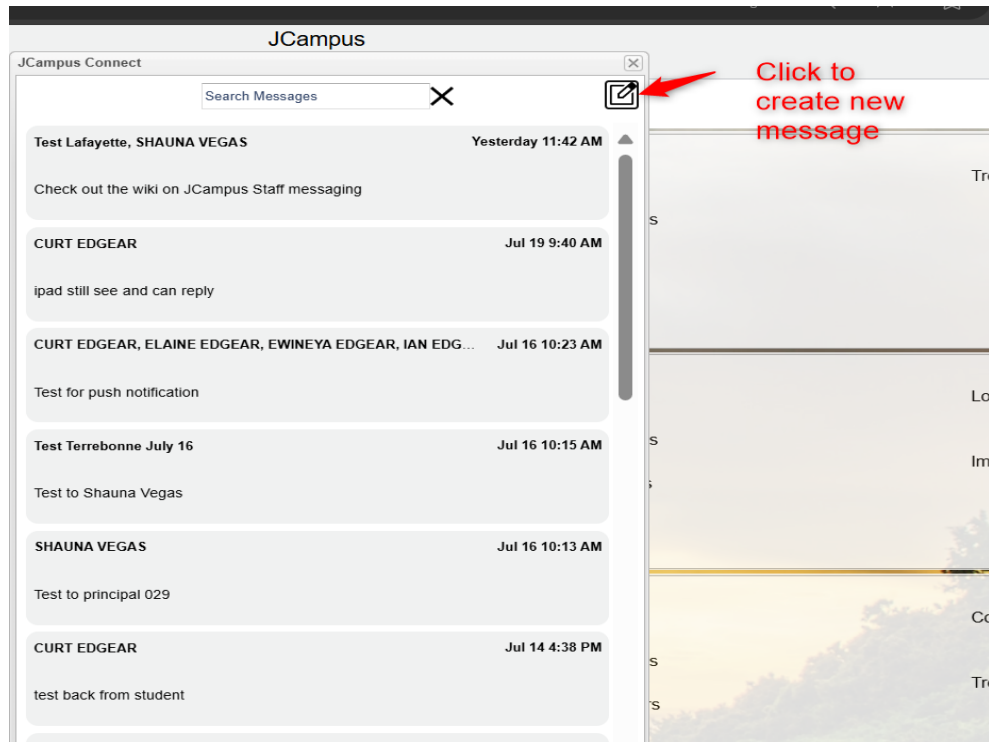
## 1. Connect Two-Way Messaging

- a. Connect can be accessed within JCampus main (new view of JCampus) which can be toggled on the top right via the “waffle” and “hamburger” buttons.



- b. Clicking the Connect button shows historical Connect conversations with the latest conversation thread at the top (chronological order.) To create messages using Connect, click the top right icon to generate a “create new message”.

- c. After clicking the “create new message” button, you will be able to select pre-filtered groups of students, lists of staff members at their site, or list of individual students that exist in their current roster or club/team/sport that they are associated with.



Select Message Recipients

1. Groups    2. Staff    3. Students

INTENSIVE ALGEB Pd: 01	ALGEBRA I Pd: 02
MATH 8 Pd: 03	ALGEBRA I Pd: 04
INTENSIVE ALGEB Pd: 04	MATH 8 ATTD Pd: 07
Fishing	Sponsor
Baker Band	East Fel Demo
Martial Billeaud Test	Math Department
Math Tutoring - Algebra 1	Test Lafayette

Selected: None

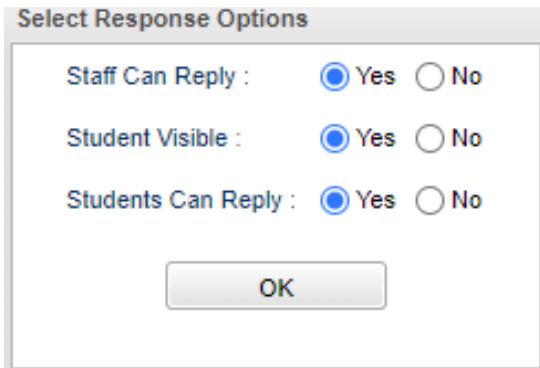
Response Type :

4.

1. **Groups:** ability to select a premade group or custom group.
2. **Staff:** ability to select individual staff members
3. **Students:** ability to select individual students
4. **Manage Groups:** Shows list of premade and custom groups that can be viewed and potentially modified.

## 2. Selecting Response Types

- a. After selecting a group or individual to send a Connect message, users will need to select the response type at the bottom of the Connect selection box.



Select Response Options

Staff Can Reply :  Yes  No

Student Visible :  Yes  No

Students Can Reply :  Yes  No

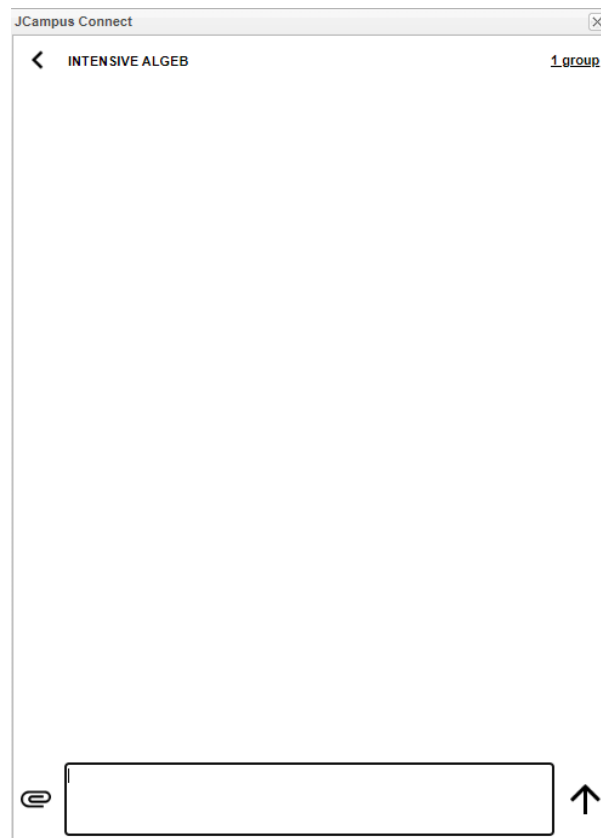
OK

**Staff Can Reply:** Toggles if the message will allow two-way correspondence with staff members

**Student Visible:** Toggles if students receiving a message will be able to see recipients or if the message will be a “blind carbon copy” to the recipient students.

**Students Can Reply:** Toggles if the message will allow two-way correspondence with students

- b. After selecting the Response type, a message box will pop up with the select individual or group recipient:



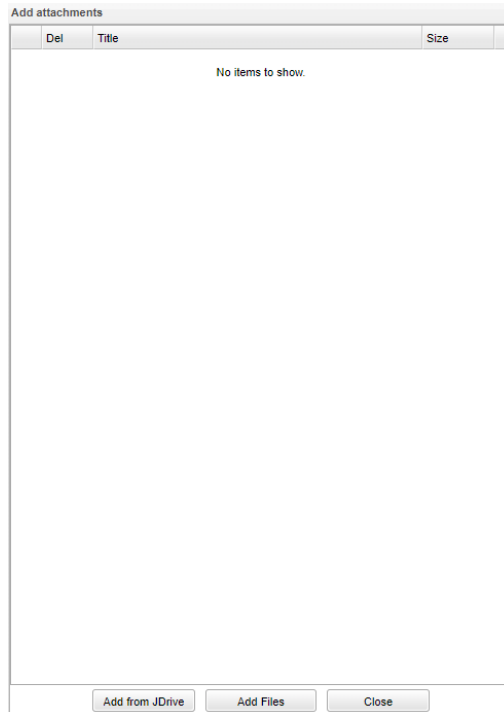
JCampus Connect

< INTENSIVE ALGEB 1 group

ⓧ [Text Input Field] ↗

\*Attachments can only be added from JCampus Main.

- c. The paperclip will allow users to add attachments to messages directly from their device or from Jdrive.



- d. Click on the top right underlined text will display all individuals that are part of the Connect message thread.

User Type	First Name	Last Name	Group	Block
Student	ROBERT	ALIMIA	INTENSIVE ALGEB	<input type="checkbox"/>
Student	CATHERINE	BAILEY	INTENSIVE ALGEB	<input type="checkbox"/>
Student	SHERRI	BERGERON	INTENSIVE ALGEB	<input type="checkbox"/>
Student	JEFF	BRUCE	INTENSIVE ALGEB	<input type="checkbox"/>
Student	DARRYL	BURLING	INTENSIVE ALGEB	<input type="checkbox"/>
Student	CHRIS	CABALLERO AM...	INTENSIVE ALGEB	<input type="checkbox"/>
Student	JASON	CALAZADA	INTENSIVE ALGEB	<input type="checkbox"/>
Student	DARRYL	CARAIG	INTENSIVE ALGEB	<input type="checkbox"/>
Student	DAVID	CHARPENTIER	INTENSIVE ALGEB	<input type="checkbox"/>
Student	DARRYL	CREPPEL	INTENSIVE ALGEB	<input type="checkbox"/>
Student	RACHAEL	DIAMOND	INTENSIVE ALGEB	<input type="checkbox"/>
Student	MIKE	DUSANG	INTENSIVE ALGEB	<input type="checkbox"/>
Student	SHERRI	ENCALADE	INTENSIVE ALGEB	<input type="checkbox"/>
Student	SHERRI	FRILOUX	INTENSIVE ALGEB	<input type="checkbox"/>
Student	DARRYL	HUIZAR	INTENSIVE ALGEB	<input type="checkbox"/>
Student	SHAUNA	LEBLANC	INTENSIVE ALGEB	<input type="checkbox"/>
Student	JOHN	MADERE	INTENSIVE ALGEB	<input type="checkbox"/>
Student	ROBERT	MALDONADO	INTENSIVE ALGEB	<input type="checkbox"/>
Student	DARRYL	MAY	INTENSIVE ALGEB	<input type="checkbox"/>
Student	RACHAEL	MENDOZA	INTENSIVE ALGEB	<input type="checkbox"/>
Student	CHRIS	MUNOZ	INTENSIVE ALGEB	<input type="checkbox"/>
Student	JEFF	NILES	INTENSIVE ALGEB	<input type="checkbox"/>
Student	REBECCA	OLIVA	INTENSIVE ALGEB	<input type="checkbox"/>
Student	CHRIS	OLIVAS	INTENSIVE ALGEB	<input type="checkbox"/>
Student	JEFF	PERRIN	INTENSIVE ALGEB	<input type="checkbox"/>
Student	CATHERINE	RAMIREZ-MEJIA	INTENSIVE ALGEB	<input type="checkbox"/>
Student	JOHN	RICHARD	INTENSIVE ALGEB	<input type="checkbox"/>

Response Type : Can Reply: All, Student Vi...

Close

### 3. Group Building / Rostering

- a. JCampus Connect auto rosters sections of students as the available list of groups to be messaged immediately by a teacher. These are locked groups based on rosters inside JCampus.

Edit	Group Name	Group Members	Inactive
	INTENSIVE ALGEB	34	<input type="checkbox"/>
	ALGEBRA I	45	<input type="checkbox"/>
	MATH 8	34	<input type="checkbox"/>
	ALGEBRA I	45	<input type="checkbox"/>
	INTENSIVE ALGEB	34	<input type="checkbox"/>
	MATH 8 ATTD	34	<input type="checkbox"/>

- b. **For Sponsors/Coaches** - Automatic group building and rosters is through sponsorship designation for clubs, teams, sports. These are locked groups based on the relationship of the staff member as a sponsor and the designation of students belonging to a specific club, sport or team.

Check out our guides in the JCampus Wiki help page:

- i. [Sport Code Fastloader](#)
- ii. [Clubs & Sports Manager](#)
- iii. [Club Code Fast Loader](#)

- c. **Custom Groups** - District Staff/Teachers/Sponsors/Coaches can create custom groups based on staff and student access within JCampus. This is available by clicking:

**Manage Groups > New Group > Group Name**

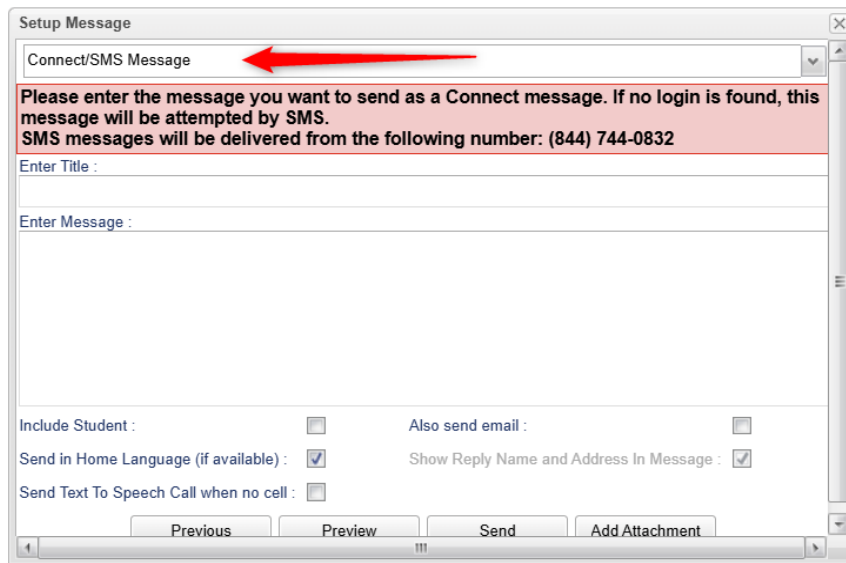
The screenshot shows the 'Manage Groups' interface. At the top, there is a title bar 'Manage Groups'. Below it is a table with columns: 'Edit', 'Group Name', 'Group Members', and 'Inactive'. The table lists several groups, including 'INTENSIVE ALGEB' (34 members), 'ALGEBRA I' (45 members), 'MATH 8' (34 members), 'Fishing' (1 member), 'Sponsor' (1 member), 'Sponsor Main' (0 members), 'Baker Band' (6 members), 'East Fel', 'Martial E', 'Math De', 'Math Tur', and 'Test Lafa'. Each row has an 'Inactive' checkbox. A 'New Group' dialog box is overlaid on the table, containing three input fields: 'Group Name', 'Select Staff', and 'Select Students'. Below these fields are 'Cancel' and 'Create' buttons. At the bottom of the interface, there are 'Close' and 'New Group' buttons.

Edit	Group Name	Group Members	Inactive
	INTENSIVE ALGEB	34	<input type="checkbox"/>
	ALGEBRA I	45	<input type="checkbox"/>
	MATH 8	34	<input type="checkbox"/>
	ALGEBRA I	45	<input type="checkbox"/>
	INTENSIVE ALGEB	34	<input type="checkbox"/>
	MATH 8 ATTD	34	<input type="checkbox"/>
	Fishing	1	<input type="checkbox"/>
	Sponsor	1	<input type="checkbox"/>
	Sponsor Main	0	<input type="checkbox"/>
	Baker Band	6	<input type="checkbox"/>
	East Fel		<input type="checkbox"/>
	Martial E		<input type="checkbox"/>
	Math De		<input type="checkbox"/>
	Math Tur		<input type="checkbox"/>
	Test Lafa		<input type="checkbox"/>

#### 4. Mass Notifications (one-way) push notifications



- a. Connect push notifications are exponentially faster than mass notifications through traditional JCall.
- b. Connect push notifications will take priority to get messages out as quickly as possible. Parents that do not have the JCampus Student App will receive text messages, same as before.



The screenshot shows a 'Setup Message' window with a dropdown menu set to 'Connect/SMS Message'. A red arrow points to this dropdown. Below the dropdown is a red box with the following text: 'Please enter the message you want to send as a Connect message. If no login is found, this message will be attempted by SMS. SMS messages will be delivered from the following number: (844) 744-0832'. Below this are fields for 'Enter Title :', 'Enter Message :', and several checkboxes: 'Include Student :', 'Also send email :', 'Send in Home Language (if available) :', 'Show Reply Name and Address In Message :', and 'Send Text To Speech Call when no call :'. At the bottom are buttons for 'Previous', 'Preview', 'Send', and 'Add Attachment'.

- c. Connect mass push notifications are targeted using the same JCall filters available now.
- d. Mass notifications in the future will prioritize Connect push notifications, then SMS/MMS, then traditional hierarchy of JCall alerts.