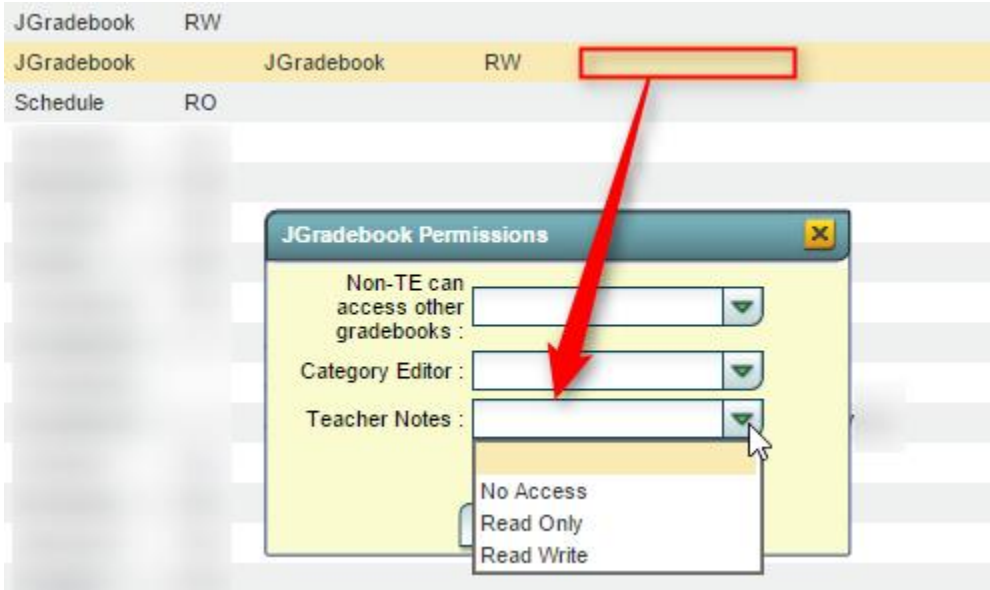


Teacher and School Notes: Security Permissions

For the Teacher:

1. In User Management, locate a teacher.
2. Browse to the row for "JGradebook". Click on the **Program** cell on the same row.
3. Set a **RW** permission for JGradebook in the program listing.
4. This will create another JGradebook row with the program of JGradebook.
5. On the JGradebook program row, click in the **Action** cell and locate the **Teacher Notes** setting.
6. Click to set for **Read Write**



7. Save the settings for this teacher, or select all TE profiles to give to all Teachers in the listing.

For the School Administrator: Teacher Notes

1. Teacher Notes: To give School Administrators rights to see and maintain Teacher Notes, follow same steps as above, but make sure the JGradebook security is RO.

AP	JGradebook	RO			
AP	JGradebook	JGradebook	RO	Teacher Notes	Read Write

For the School Administrator: School Notes

1. Locate a school administrator in User Management.
2. Click on the **Category** cell and add RW for **Telephony**. This will create a Telephony row.
3. On the Telephony row, click the **Program** cell. A listing of programs will appear.
4. At the bottom of the program listing, locate **School Notes**. Assign a **RW** permission and click OK.
5. **Save** the settings for this administrator, or to all in the listing with the same profile.

Stu Master	RW		JComm Call Overview	pams.communications.cmJCom...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stu Master		Student Master	JComm Call Review	pams.communications.cmJCom...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stu Overview	RW		JComm Phonenumber Overview	pams.communications.cmPhone...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephony	RW		Emergency Message Creator	pams.misc.miscEmergency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TitleOne	RW		Manage Scheduled Calls	com.edgegear.client.staff.communi...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transcripts	RW		Staff Events	com.edgegear.client.staff.communi...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vocational	RW		Manage Parent Logins	com.edgegear.client.staff.communi...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attendance	RW		Communicate Button	com.edgegear.client.staff.communi...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Discipline	RW		School Notes	com.edgegear.client.staff.communi...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>